

# State of Alabama Department of Finance Division of Purchasing Master Agreement

New

CONTRACT INFORMATION
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MASTER AGREEMENT NUMBER: MA 999 200000000073

NOT TO EXCEED AMOUNT:

Begin Date: 12/09/2019

Procurement Folder: 957901

Expiration Date: 12/08/2020

Procurement Type: Master Agreement

Solicitation Number: Award Date:

Replaced by Award Document:

Replaces Award Document:

Modification Date: 12/15/19

Version Number: 1

# **CONTACT INFORMATION**

REQUESTOR: Crist Watts 334-242-4291 crist.watts@purchasing.alabama.gov **BUYER:** Crist Watts

334-242-4291

crist.watts@purchasing.alabama.gov

**ISSUER:** 

Crist Watts

334-242-4291

crist.watts@purchasing.alabama.gov

### CONTRACT DESCRIPTION

MA T100 - MOSQUITO CONTROL INSECTICIDES

Bill To:

Ship To:

# REASON FOR MODIFICATION

### VENDOR INFORMATION

Name /Address:

Contact:

VC000043416: Rentokil North America, Inc. DBA: Target Specialty Products

Karie A Keown 4025541942

4521 Leavenworth Street

Kariek@Prestox.Com

Omaha NE 68106

COMMODITY / SERVICE INFORMATION								
Line	Quantity	UOM	<b>Unit Price</b>	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	LB	\$1.670000	\$0.00			\$0.00	\$0.00

67540 - Insecticides and Fungicides, Dry

VECTOBAC - BTI GRANUALS VECTOBAC - BTI GRANUALS

ACTIVE INGREDIENT: VECTOBAC G OR GS

PLEASE LIST WEIGHT OF PACKAGE BY POUND.

LB

LABEL \_\_\_\_\_

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:

**Purchasing Director** 

APPROVALS								
Date	Status Before	Status After	Approver					

Final

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#### Authority:

The Department of Finance Code of Administrative procedure, Chapter 356-4-1 effective September 7, 2012 is incorporated by reference and made a part of this document. To view the Code of Administrative procedures visit our website www.purchasing.alabama.gov.

#### Choice of Law: Venue:

This Contract will be governed by laws of the State of Alabama and the sole venue for litigation and alternative dispute resolution activities will be the City of Montgomery in the State of Alabama.

#### Not to Constitute a Debt of the State:

The terms and commitments contained in the RFB, or any contract resulting from this RFB, shall not constitute a debt of the State of Alabama, the incurring of which is prohibited by Section 213 of the Official Recompilation of the Constitution of Alabama, 1901, as amended by Amendment No. 26.

#### **Bid Response Instructions:**

In order to submit a responsive bid, bidder must read and follow all instructions, terms, conditions and specifications of this solicitation.

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- 2. Bid responses must be in ink or typed on this document, or replicated in the exact format. Signatures must be handwritten originals in ink or the bid will be rejected. Unless indicated in the bid, all price pages must be completed and returned. If an item is not being bid, identify it as N/B (no-bid). Pages should be secured. The Division of Purchasing does not assume responsibility for missing pages. Faxed/emailed bid responses will not be accepted.
- 3. The unit price always governs regardless of the extended amount. A unit price change on a line must be initialed by the person signing the bid or that line will be rejected. Price changes include but are not limited to cross-out, strike-over, ink-over, white-out, erasure, or any other method changing the price.
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Bidder notarized own signature

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Beason-Hammon Alabama taxpayer and Citizen Protection Act (Act 2011-535 and as amended by Act 2012-491)

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#### Certification Pursuant to Act no. 2006-557

Alabama Law (section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act no. 206-557, they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the awarding authority may declare the contract void if the certification is false.

Information and assistance to minority and women-owned businesses in acquiring M/WBE certification may be obtained from the office of minority business enterprises at <a href="https://www.adeca.alabama.gov">www.adeca.alabama.gov</a>

In compliance with Act 2016-312, by submitting this bid the contractor hereby certifies that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

# 

#### **Vendor Registration and Subscription Fee**

Vendors may receive bid notices by registering at the State of Alabama vendor self-service (VSS) portal, <a href="https://procurement.staars.alabama.gov">https://procurement.staars.alabama.gov</a>. Vendors wishing to respond to Requests for Bids (RFB) must be subscribed. Once registered, you may subscribe by clicking the "Pay Subscription Fee" link at the top of the VSS home page. Payments must be made by credit or debit card.

Subscribed Vendors should provide their VSS-assigned vendor number on all bid submissions. Doing so prevents unnecessary delays in verifying that a vendor is presently subscribed in VSS. Bid responses will not be accepted from non-subscribed vendors.

In the event a vendor fails to provide its VSS-assigned vendor number or provides an incorrect number, the State reserves the right to clarify this information with the vendor. Failure of the vendor to provide the requested clarification within five (5) calendar days may result in the vendor's response being rejected as non-responsive. A vendor's subscription must be maintained throughout the term on an active contract, to include any renewal periods.

### Non-appropriation of funds

Continuation of any agreement between the State and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non-availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the state as a result. The State will not incur liability beyond the payment of accrued agreement payment.

### Proration

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Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.

#### **Intent to Award**

The State of Alabama – Division of Purchasing will issue an 'Intent to Award' before a final award is made. The 'Intent to Award' will continue for a period of five (5) calendar days, after which the award will be final provided there are no protests. Upon final award, all rights to protest are forfeited. A detailed explanation of this process may be reviewed in the Alabama Administrative Code – Chapter 355-4-1(14). All protest communications filed via email must be sent to protests@purchasing.alabama.gov

# **Alternate Bid Response**

Unless stated elsewhere in this Request for Bid (RFB) the State of Alabama will accept and evaluate alternate bid submittals on any Request for Bid's (RFBs) provided the response meets all bid requirements.

#### **Internet Website Link's**

Internet and/or website links will not be accepted in bid responses as a means to supply any requirements stated in this Request for Bid (RFB).

### **Product Delivery, Receiving and Acceptance**

In accordance with the Universal Commerce Code (Code of Alabama, Title 7), after delivery, the State of Alabama has the right to inspect all products before accepting. The State will inspect products in a reasonable timeframe. Signature on a delivery document does not constitute acceptance by the State. The State will accept products only after satisfactory inspection.

#### **Sales Tax Exemption**

Pursuant to the Code of Alabama, 1975, Title 40-23-4 (A)(11), the State of Alabama is exempt from paying sales tax. An exemption letter will be furnished upon request.

#### Invoices

Inquiries concerning invoice payments are to be directed to the receiving agency.

# **Bid Reponses and Bid Results**

Unevaluated Bid Responses are available on our website at www.purchasing.alabama.gov. The complete bid file will be made available for review in the Division of Purchasing by scheduling an appointment. We do not provide copies of bid files.

### Foreign Corporation - Certificate of Authority

Alabama Law provides that a foreign corporation (an out-of-state company/firm) may not transact business in the State of Alabama until it obtains a Certificate of Authority from the Secretary of State. Section 10-2B15.01, Code of Alabama 1975. To obtain forms for a Certificate of Authority, contact the Secretary of State, Corporations Division, (334) 242-5324. The Certificate of Authority does not prevent the vendor from submitting a bid.

# **Alabama Preferred Vendor**

A "Preferred Vendor" shall be a person, firm, or corporation that is granted preference priority by meeting all of the following criteria as established by the Code of Alabama Section 41-16-20.

Priority 1. Produces or manufacturers the product within the State.

Priority 2. Has an assembly plant or distribution facility for the product within the State.

Priority 3. Is organized for business under the applicable laws of the State as a corporation, partnership, or professional association and has maintained at least one retail outlet or service center for the product or service within the State for not less than one year prior to the deadline date for the competitive bid.

Preferred vendor status must be indicated on the pricing page(s) of your bid response in order to be considered for preferred vendor preference. By signing this bid, you affirm that the item(s) indicated meet all three criteria of a preferred vendor.

Bid item(s) meeting the criteria of preferred vendor where pricing is within 1% of the lowest compliant bid may be considered for award by the awarding authority.

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#### **TERMS AND CONDITIONS**

#### Award

The award shall be made line—by-line to the lowest responsible bidder meeting all specifications.

### Freight:

Bid is F.O.B. destination. Any freight charges must be included in the bid prices.

#### Delivery:

All items ordered must be delivered to the "ship to" address shown on the P. O. within thirty (30) days of vendor's receipt of order.

### Purpose:

To establish a statewide contract for the items listed in this RFB. Contract prices must be made available to all State Agencies, City and County Governmental Entities including Schools, and University.

# **Descriptive Literature:**

Brands and labels provide a level of quality and ARE NOT RESTRICTED TO ANY ONE BRAND OR LABEL. REGARDLESS OF BRAND OR LABEL BEING BID, VENDORS BIDDING ON THIS RFB MAY BE REQUIRED TO SUBMIT DESCRIPTIVE/TECHNICAL LITERATURE FOR CONSEDERIATION AND EVALUATION PRIOR TO AWARD. If requested, the descriptive/technical literature must be provided within three (3) business days from date of request at no additional cost to the State of Alabama. The requested information may be provided on CD, Thumb Drive, or in paper form. Failure to provide the requested information as outlined above will result in the rejection of your bid on that line item. PLEASE NOTE: VENDORS ARE NOT REQUIRED TO SUBMIT DESCRIPTIVE/TECHNICAL LITERATURE WITH THEIR BID OR THEIR BID COPY. IF THIS INFORMATION IS NEEDED, IT WILL BE REQUESTED AS OUTLINED ABOVED.

### **BLANK LINES:**

PRODUCT LABELS PROVIDE A LEVEL OF QUALITY, AND ARE NOT RESTRICTIVE. A PRODUCT LABEL LINE AND/OR PACKAGING SIZE LINE IS PROVIDED IN THE EXTNEDED DESCRIPTION FOR EACH LINE TEM. TO EVALUATE THE BID IN A TIMELY AND EFFICIENT MANNER, THE LABEL AND/OR PACKAGE SIZE FOR THAT LINE ITEM SHOULB BE LISTED. FAILURE TO LIST THE PRODUCT LABEL AND/OR PACKAGE SIZE WILL DELAY THE EVALUATION AND AWARD PROCESS, AND MAY ALSO RESULT IN THE REJECTION OF YOUR BID ON THAT LINE ITEM. PLEASE NOTE: VENDORS ARE NOT REQUIRED TO SUBMIT LABELS WITH THEIR BID OR BID COPY. IF THIS INFORMATION IS NEEDED, IT WILL BE REQUESTED AS OUTLINED UNDER DESCRIPTIVE LITERATURE.

### **DOCUMENTS FOR INSECTICIDES:**

THE PRODUCT MATERIAL SAFETY DATA SHEETS (MSDS) FOR EACH LINE ITEM MAY BE REQUIRED PRIOR TO AWARD. IF THE PRODUCT'S MSDS ARE REUESTED, THEY MUST BE PROVIDED WITHIN 3 THREE BUSINESS DAYS FROM DATE OF REQUEST AT NO ADDITIONAL COST TO THE STATE OF ALABAMA. THE MSDS MAY BE PROVIDED ON CD, THUMB DRIVE, OR IN PAPER FORM. FAILURE TO PROVIDE THE REQUESTED INFORMATION, AS OUTLINED ABOVE, WILL RESULT IN THE REJECTION OF YOUR BID ON THAT LINE ITEM. PLEASE NOTE: VENDORS ARE NOT REQUIRED TO SUBMIT MSDS WITH THEIR BID OR THEIR BID COPY. IF THIS INFORMATON IS NEEDED, IT WILL BE REQUESTED AS OUTLINED ABOVE.

# **Contract Period:**

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

### **Electronic Payment:**

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Vendors awarded in response to this RFB must accept EFT forms of electronic payment at no additional cost to the State.

### Firm Pricing:

All prices quoted must be firm for a period of one (1) year from the vendor's notification of award.

### **Price Increase:**

AT THE RENEWAL OF EACH CONTRACT PERIOD, UP TO A 5% PRICE INCREASE MAY BE ALLOWED, IF AGREED UPON BY BOTH THE CONTRACT VENDOR AND THE STATE OF ALABAMA. THE REQUEST FOR A PRICE INCREASE MUST HAVE JUSTIFIABLE PROOF IN WRITING AND MUST BE SUBMITTED TO THE STATE OF ALABAMA AT THE START OF THE CONTRACT RENEWAL PROCESS TO EXTEND THE CONTRACT FOR AN ADDITIONAL 12 MONTH PERIOD. JUSTIFIABLE PROOF MAY BE COPIES OF MSRPs OR A LETTER FROM THE MANUFACTURER SHOWING A COST OF MATERIALS PRICE INCREASE FOR THE NEW CONTRACT PERIOD OVER THE COST OF MATERIALS PRICE FOR THE CURRENT CONTRACT PERIOD. ANY PRICE INCREASE ALLOWED WILL BE BASED ON A PERCENTAGE DIFFERENCE OF THE CONTRACT PRICE IN EFFECT AT THE START OF THE CONTRACT RENEWAL PROCESS AND MUST NOT EXCEED 5%. ANY PRICE RESULTING FROM AN AGREED UPON INCREASE, MUST BE FIRM FOR THE 12 MONTH PERIOD OF THE CONTRACT.

#### **NOTES TO ALL VENDORS**

PLEASE NOTE: THE EXACT BID COPY REQUIREMENT PER ITEM NUMBER 4 UNDER AUTHORITY OF THIS RFB. FAILURE TO PROVIDE THE REQUIRED EXACT BID COPY WILL RESULT IN THE REJECTION OF YOUR BID.

PLEASE NOTE: ALL BID PRICES MUST BE LISTED PER THE UNIT OF MEASURE IN THE UNIT PRICE SPACE OF THE RFB DOCUMENT. FAILURE TO LIST THE UNIT PRICE AS OUTLINED ABOVE WILL RESULT IN THE REJECTION OF YOUR BID ON THAT LINE ITEM. VENDORS MUST NOT CHANGE THE UNIT OF MEASURE OR LIST A BID PRICE PER A DIFFERENT UNIT OF MEASURE. ANY CHANGE OF UNIT OF MEASURE OR BID PRICE LISTED PER A DIFFERENT UNIT OF MEASURE WILL RESULT IN THE REJECTION OF YOUR BID ON THAT LINE ITEM.

ANY VENDOR WISHING TO BID ON THIS RFB OR ANY RFB THROUGH THE DIVISION OF PURCHASING, MUST HAVE PAID A BIENNIAL VENDOR SUBSCRIPTION FEE IN THE AMOUNT OF \$200.00 PRIOR TO SUBMITTING A BID. THE SUBSCRIPTION FEE MUST BE PAID BY EITHER AN ACCEPTED CREDIT OR DEBIT CARD OR BY ELECTRONIC CHECK THROUGH THE VENDOR'S SELF SERVE (VSS) ACCOUNT. FAILURE TO SUBSCRIBE AS OUTLINED ABOVE WILL RESULT IN THE REJECTION OF YOUR BID.

PLEASE READ THIS ENTIRE RFB DOCUMENT INCLUDING THE TERMS AND CONDITIONS. PLEASE FOLLOW ALL INSTRUCTIONS. FAILURE TO FOLLOW THE INSTRUCTIONS MAY RESULT IN THE REJECTIONS OF YOUR BID. DO NOT MAKE ANY CHANGES OF ANY KIND TO THIS RFB DOCUMENT. ANY CHANGES TO THIS RFB MAY RESULT IN THE REJECTION OF YOUR BID. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE BUYER ON PAGE ONE OF THIS RFB.



# State of Alabama Department of Finance Division of Purchasing Master Agreement

New

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 20000000074

NOT TO EXCEED AMOUNT:

Procurement Folder: 957901

Procurement Type: Master Agreement

Replaces Award Document:
Replaced by Award Document:

Version Number: 1

Solicitation Number: Award Date:

Modification Date: 12/15/19

Expiration Date: 12/08/2020

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REQUESTOR: ISSUER: Crist Watts Crist Watts 334-242-4291 334-242-4291

crist.watts@purchasing.alabama.gov crist.watts@purchasing.alabama.gov

BUYER: Crist Watts

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crist.watts@purchasing.alabama.gov

CONTRACT DESCRIPTION

MA T100 - MOSQUITO CONTROL INSECTICIDES

Bill To:

Ship To:

# REASON FOR MODIFICATION

### VENDOR INFORMATION

VC000046717: Clarke Mosquito Control Prod

110 E. Irving Park Rd. 4TH Floor

Contact:

Danny Meyers 6015940305

Dmeyers@Clarke.Com

Roselle IL 60172

Name /Address:

COMMODITY / SERVICE INFORMATION								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	LB	\$25.550000	\$0.00			\$0.00	\$0.00
ALTOSIE	Insecticides  D METHOPF  D METHOPF	RENE	icides, Dry ELLETS - 30 DAY	S				
PLEASE	LIST WEIG	HT OF P	ACKAGE BY POL	IND				
L	В							
_ABEL _		_						
Line	Quantity	UOM	<b>Unit Price</b>	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	CASE	\$277.330000	\$0.00			\$0.00	\$0.00
BACULL BACULL	Insecticides US SPHARI US SPHARI RIQUETS PE	CUS/BAG	CILLUS CILLUSTHURING	UENSIS SUBSTAINED	RELEASE BRIC	QUETS - 45 DA	YS FOURSTAR	
	0 "	пом	T ' D '	6	G . P	G . T		T. T. I
Line 3	Quantity 0	UOM CASE	<b>Unit Price</b> \$461.330000	Service Amount \$0.00	Service From	Service To	Line Sub Total \$0.00	Line Total \$0.00
	RIQUETS PE			UENSIS SUBSTAINED	RELEASE BRIC	QUETS - 90 DA	YS FOURSTAR	
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
4	0	CASE	\$720.000000	\$0.00			\$0.00	\$0.00
67540 - Insecticides and Fungicides, Dry BACULLUS SPHARICUS/BACILLUS BACULLUS SPHARICUS/BACILLUSTHURINGUENSIS SUBSTAINED RELEASE BRIQUETS - 150 DAYS FOURSTARBRIQUETS PER CASE LABEL								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
5	0	CASE	\$720.000000	\$0.00			\$0.00	\$0.00
ACULL ACULL	Insecticides US SPHARI US SPHARI RIQUETS PE	CUS/BAG	CILLUS CILLUSTHURING	UENSIS SUBSTAINED	RELEASE BRIC	QUETS - 180 D	AYS FOURSTAR	
ABEL								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
	Insecticides			\$0.00			\$0.00	\$0.00
ACILLL	JS THURIN JS THURIN	GUENSIS	S - FOURSTAR M	ULTI-BROOD GRANU	LE, 40LBS BAG			

COMMODITY / SERVICE INFORMATION								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
7	0	CASE	\$277.330000	\$0.00			\$0.00	\$0.00
67540 - Insecticides and Fungicides, Dry BACILLUS THURIN GUENSIS BACILLUS THURIN GUENSIS - FOURSTAR 45 DAYS BRIQUETS  BRIQUETS PER CASE								
LABEL								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
8	0	CASE	\$720.000000	\$0.00			\$0.00	\$0.00
67540 - Insecticides and Fungicides, Dry BACILLUS THURIN GUENSIS BACILLUS THURIN GUENSIS - FOURSTAR 150 DAYS BRIQUETSBRIQUETS PER CASE								
LABEL								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
9	0	CASE	\$487.680000	\$0.00			\$0.00	\$0.00
SUSPEN SUSPEN MAVRIK	9 0 CASE \$487.680000 \$0.							

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LABEL\_

Approved:

**Purchasing Director** 

APPROVALS							
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Information and assistance to minority and women-owned businesses in acquiring M/WBE certification may be obtained from the office of minority business enterprises at <a href="https://www.adeca.alabama.gov">www.adeca.alabama.gov</a>

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# 

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### Proration

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Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.

#### **Intent to Award**

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Priority 3. Is organized for business under the applicable laws of the State as a corporation, partnership, or professional association and has maintained at least one retail outlet or service center for the product or service within the State for not less than one year prior to the deadline date for the competitive bid.

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Bid item(s) meeting the criteria of preferred vendor where pricing is within 1% of the lowest compliant bid may be considered for award by the awarding authority.

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#### **TERMS AND CONDITIONS**

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Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

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AT THE RENEWAL OF EACH CONTRACT PERIOD, UP TO A 5% PRICE INCREASE MAY BE ALLOWED, IF AGREED UPON BY BOTH THE CONTRACT VENDOR AND THE STATE OF ALABAMA. THE REQUEST FOR A PRICE INCREASE MUST HAVE JUSTIFIABLE PROOF IN WRITING AND MUST BE SUBMITTED TO THE STATE OF ALABAMA AT THE START OF THE CONTRACT RENEWAL PROCESS TO EXTEND THE CONTRACT FOR AN ADDITIONAL 12 MONTH PERIOD. JUSTIFIABLE PROOF MAY BE COPIES OF MSRPs OR A LETTER FROM THE MANUFACTURER SHOWING A COST OF MATERIALS PRICE INCREASE FOR THE NEW CONTRACT PERIOD OVER THE COST OF MATERIALS PRICE FOR THE CURRENT CONTRACT PERIOD. ANY PRICE INCREASE ALLOWED WILL BE BASED ON A PERCENTAGE DIFFERENCE OF THE CONTRACT PRICE IN EFFECT AT THE START OF THE CONTRACT RENEWAL PROCESS AND MUST NOT EXCEED 5%. ANY PRICE RESULTING FROM AN AGREED UPON INCREASE, MUST BE FIRM FOR THE 12 MONTH PERIOD OF THE CONTRACT.

#### **NOTES TO ALL VENDORS**

PLEASE NOTE: THE EXACT BID COPY REQUIREMENT PER ITEM NUMBER 4 UNDER AUTHORITY OF THIS RFB. FAILURE TO PROVIDE THE REQUIRED EXACT BID COPY WILL RESULT IN THE REJECTION OF YOUR BID.

PLEASE NOTE: ALL BID PRICES MUST BE LISTED PER THE UNIT OF MEASURE IN THE UNIT PRICE SPACE OF THE RFB DOCUMENT. FAILURE TO LIST THE UNIT PRICE AS OUTLINED ABOVE WILL RESULT IN THE REJECTION OF YOUR BID ON THAT LINE ITEM. VENDORS MUST NOT CHANGE THE UNIT OF MEASURE OR LIST A BID PRICE PER A DIFFERENT UNIT OF MEASURE. ANY CHANGE OF UNIT OF MEASURE OR BID PRICE LISTED PER A DIFFERENT UNIT OF MEASURE WILL RESULT IN THE REJECTION OF YOUR BID ON THAT LINE ITEM.

ANY VENDOR WISHING TO BID ON THIS RFB OR ANY RFB THROUGH THE DIVISION OF PURCHASING, MUST HAVE PAID A BIENNIAL VENDOR SUBSCRIPTION FEE IN THE AMOUNT OF \$200.00 PRIOR TO SUBMITTING A BID. THE SUBSCRIPTION FEE MUST BE PAID BY EITHER AN ACCEPTED CREDIT OR DEBIT CARD OR BY ELECTRONIC CHECK THROUGH THE VENDOR'S SELF SERVE (VSS) ACCOUNT. FAILURE TO SUBSCRIBE AS OUTLINED ABOVE WILL RESULT IN THE REJECTION OF YOUR BID.

PLEASE READ THIS ENTIRE RFB DOCUMENT INCLUDING THE TERMS AND CONDITIONS. PLEASE FOLLOW ALL INSTRUCTIONS. FAILURE TO FOLLOW THE INSTRUCTIONS MAY RESULT IN THE REJECTIONS OF YOUR BID. DO NOT MAKE ANY CHANGES OF ANY KIND TO THIS RFB DOCUMENT. ANY CHANGES TO THIS RFB MAY RESULT IN THE REJECTION OF YOUR BID. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE BUYER ON PAGE ONE OF THIS RFB.



# State of Alabama Department of Finance Division of Purchasing Master Agreement

New

CONTRACT INFORMATION

Begin Date: 12/09/2019

Expiration Date: 12/08/2020

MASTER AGREEMENT NUMBER: MA 999 200000000075

NOT TO EXCEED AMOUNT:

Procurement Folder: 957901

Procurement Type: Master Agreement

Replaces Award Document:
Replaced by Award Document:

Version Number: 1

CONTACT INFORMATION

Solicitation Number:

Award Date:

Modification Date: 12/15/19

 REQUESTOR:
 ISSUER:

 Crist Watts
 Crist Watts

 334-242-4291
 334-242-4291

crist.watts@purchasing.alabama.gov crist.watts@purchasing.alabama.gov

**BUYER:** Crist Watts

334-242-4291

crist.watts@purchasing.alabama.gov

CONTRACT DESCRIPTION

MA T100 - MOSQUITO CONTROL INSECTICIDES

Bill To:

Ship To:

### REASON FOR MODIFICATION

VENDOR INFORMATION

VC000051931: Adapco LLC

550 Aero Lane

Name /Address:

Contact:

Kathy Russell 8003670659

Bids@Myadapco.Com

Sanford FL 32771

	COMMODITY / SERVICE INFORMATION							
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	LB	\$8.750000	\$0.00			\$0.00	\$0.00
<b>BACILLU</b>	67540 - Insecticides and Fungicides, Dry BACILLUS THURIN GUENSIS BACILLUS THURIN GUENSIS - FOURSTAR CONTROLLED RELEASE GRANULE							
POUND	PER	BAG						
LABEL _			_					
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	CASE	\$1,017.650000	\$0.00			\$0.00	\$0.00
67540 - Insecticides and Fungicides, Dry DELTAGARD ULV DELTAGARD ULV, 2 - 2.5 GALLON CASE								
LABEL_								
Line	Quantity	UOM	<b>Unit Price</b>	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	CASE	\$177.500000	\$0.00			\$0.00	\$0.00
PERMET PERMET	3 0 CASE \$177.500000 \$0.							

5 GALLON PER CASE

LABEL:\_\_\_\_\_

 $All\ terms, conditions, and\ any\ amendments\ to\ solicitation\ are\ part\ of\ this\ contract\ as\ if\ fully\ reproduced\ herein\ .$ 

Approved:

**Purchasing Director** 

APPROVALS							
Date	Date Status Before Status After Approver						

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#### Authority:

The Department of Finance Code of Administrative procedure, Chapter 356-4-1 effective September 7, 2012 is incorporated by reference and made a part of this document. To view the Code of Administrative procedures visit our website <a href="https://www.purchasing.alabama.gov">www.purchasing.alabama.gov</a>.

#### Choice of Law: Venue:

This Contract will be governed by laws of the State of Alabama and the sole venue for litigation and alternative dispute resolution activities will be the City of Montgomery in the State of Alabama.

#### Not to Constitute a Debt of the State:

The terms and commitments contained in the RFB, or any contract resulting from this RFB, shall not constitute a debt of the State of Alabama, the incurring of which is prohibited by Section 213 of the Official Recompilation of the Constitution of Alabama, 1901, as amended by Amendment No. 26.

#### **Bid Response Instructions:**

In order to submit a responsive bid, bidder must read and follow all instructions, terms, conditions and specifications of this solicitation.

- 1. Bid envelope(s)/package(s)/box(es) must be identified with the bid number and opening date. Each individual bid must be submitted in a separate envelope. Responses to multiple bid numbers submitted in the same package that are not in separate envelopes and properly identified will be rejected. The Division of Purchasing does not assume responsibility for late bids for any reason including those due to postal or courier service. Bid responses must be in the Division of Purchasing office prior to the "close date and time" indicated on the bid.
- 2. Bid responses must be in ink or typed on this document, or replicated in the exact format. Signatures must be handwritten originals in ink or the bid will be rejected. Unless indicated in the bid, all price pages must be completed and returned. If an item is not being bid, identify it as N/B (no-bid). Pages should be secured. The Division of Purchasing does not assume responsibility for missing pages. Faxed/emailed bid responses will not be accepted.
- 3. The unit price always governs regardless of the extended amount. A unit price change on a line must be initialed by the person signing the bid or that line will be rejected. Price changes include but are not limited to cross-out, strike-over, ink-over, white-out, erasure, or any other method changing the price.
- 4. The Division of Purchasing requires an original and a minimum of one exact copy of the signed, notarized bid to include any required addendum(s) and documentation. The original and the copy should be submitted together as a bid package.
- 5. An improperly submitted bid, late bid or a bid that is canceled on or before the opening date may be retrieved during normal business hours. These bids will be held for 90 days then destroyed. The Division of Purchasing assumes no responsibility for the document after 90 days. Bids retrieved by vendor(s) are considered withdrawn and vendor(s) relinquishes all rights to protest.

# Bid rejection:

Bidders shall not place any qualification, exceptions, conditions, reservations, limitations, or substitutions in their bid concerning the contract terms and conditions. Any such qualifications, exceptions, conditions, reservations, limitations or substitutions shall result in rejection of the bid.

Bids that are improperly submitted or received late will be documented for record but will not be returned nor will bidder be notified.

The following is a partial list whereby a bid response will be rejected:

Bid number not on envelope/package/box

Bid responses with multiple bid numbers in same envelope not properly identified

Bid responses received late

Bid responses not signed/not original signature

Bid responses not notarized/not original signature of notary and/or notary expiration

Bidder notarized own signature

Required information not submitted with bid response

Failure to submit the original bid and a complete exact copy

Bid response received from non-subscribed/expired vendor

Beason-Hammon Alabama taxpayer and Citizen Protection Act (Act 2011-535 and as amended by Act 2012-491)

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As a condition for award of this bid, the vendor acknowledges the following:

"By signing this contract, the contracting parties affirm, for the duration of any agreement that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

Verification of enrollment in the E-verify program will be required prior to any award to a vendor who employs one or more employees within the State of Alabama. E-verify documentation should be identified with the bid number and the buyer name. Failure to provide documentation within 5 calendar days of notification will result in the rejection of your bid. To enroll in the E-verify program visit <a href="https://www.e-verify.gov/">https://www.e-verify.gov/</a>

#### Certification Pursuant to Act no. 2006-557

Alabama Law (section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act no. 206-557, they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the awarding authority may declare the contract void if the certification is false.

Information and assistance to minority and women-owned businesses in acquiring M/WBE certification may be obtained from the office of minority business enterprises at <a href="https://www.adeca.alabama.gov">www.adeca.alabama.gov</a>

In compliance with Act 2016-312, by submitting this bid the contractor hereby certifies that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

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PLEASE READ THIS ENTIRE RFB DOCUMENT INCLUDING THE TERMS AND CONDITIONS. PLEASE FOLLOW ALL INSTRUCTIONS. FAILURE TO FOLLOW THE INSTRUCTIONS MAY RESULT IN THE REJECTIONS OF YOUR BID. DO NOT MAKE ANY CHANGES OF ANY KIND TO THIS RFB DOCUMENT. ANY CHANGES TO THIS RFB MAY RESULT IN THE REJECTION OF YOUR BID. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE BUYER ON PAGE ONE OF THIS RFB.



# State of Alabama Department of Finance Division of Purchasing Master Agreement

New

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 20000000076

NOT TO EXCEED AMOUNT:

Begin Date: 12/09/2019 Procurement Folder: 957901

Expiration Date: 12/08/2020 Procurement Type: Master Agreement

Solicitation Number: Replaces Award Document:

Award Date: Replaced by Award Document:

Modification Date: 12/15/19 Version Number: 1

**CONTACT INFORMATION** 

 REQUESTOR:
 ISSUER:
 BUYER:

 Crist Watts
 Crist Watts
 Crist Watts

 334-242-4291
 334-242-4291
 334-242-4291

crist.watts@purchasing.alabama.gov crist.watts@purchasing.alabama.gov crist.watts@purchasing.alabama.gov

CONTRACT DESCRIPTION

MA T100 - MOSQUITO CONTROL INSECTICIDES

Ship To:
Bill To:

### REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address: Contact:

VC000059286: Univar Usa Brian Crumpton 2059150309

2145 Skyland Court Brian.Crumpton@Univarusa.Com

Norcross GA 300911677

	COMMODITY / SERVICE INFORMATION							
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	CASE	\$86.000000	\$0.00			\$0.00	\$0.00
BACILLU BACILLU	67540 - Insecticides and Fungicides, Dry BACILLUS THURINGUENSIS (BTI) BACILLUS THURIN GUENSIS BTI ACTIVE INGREDIENT; 10.31 BTI STRAIN BMP 144; 100 BRIQUET PER CASE							
LABEL_								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	GAL	\$1,057.800000	\$0.00			\$0.00	\$0.00
67540 - Insecticides and Fungicides, Dry ALTOSID SR-5 METHOPRENE - LIQUID CONCENTRATE ALTOSID SR-5 METHOPRENE - LIQUID CONCENTRATE  PLEASE LIST WEIGHT OF CONTAINER BY GALLON GAL  LABEL								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	CASE	\$476.000000	\$0.00	<u>~</u>		\$0.00	\$0.00
67540 - Insecticides and Fungicides, Dry ALTOSID METHOPRENE ALTOSID METHOPRENE - 30 - DAY BRIQUETS RTU  BRIQUETS PER CASE								
LABEL _								

Line	Quantity	UOM	<b>Unit Price</b>	Service Amount	Service From	Service To	Line Sub Total	Line Total
4	0	CASE	\$752.400000	\$0.00			\$0.00	\$0.00

67540 - Insecticides and Fungicides, Dry ALTOSID XR METHOPRENE

ALTOSID XR METHOPRENE -

150 DAY BRIQUETS

BRIQUETS \_\_\_\_ PER CASE

LABEL\_\_\_\_\_

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
5	0	BAG	\$128.400000	\$0.00			\$0.00	\$0.00

67540 - Insecticides and Fungicides, Dry

ALTOSID SBG METHOPRENE

ALTOSID SBG METHOPRENE - GRANULES 5-7 DAYS,

40LBS BAG

LABEL \_\_\_\_\_

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
6	0	BAG	\$350.000000	\$0.00			\$0.00	\$0.00
67540 - Insecticides and Fungicides, Dry								

#### **COMMODITY / SERVICE INFORMATION** ALTOSID XR0G METHOPRENE ALTOSID XR-G METHOPRENE - GRANULES 21 DAYS **40LBS BAG** LABEL \_\_\_\_\_ Line Quantity **UOM Unit Price Service Amount Service From** Service To **Line Sub Total** Line Total \$0.00 \$0.00 \$0.00 7 0 CASE \$162.000000 67540 - Insecticides and Fungicides, Dry ALTOSID PRO-G IR ALTOSID PRO - G IGR 24 - 100Z SHAKER BOTTLES PER CASE LB LABEL Line Quantity **UOM Service From** Service To **Line Sub Total** Line Total **Unit Price Service Amount** DRUM \$3,299.450000 \$0.00 \$0.00 \$0.00 8 67540 - Insecticides and Fungicides, Dry MALATHION ADULICIDE MALATHION ADULTICIDE - 96.5% ACTIVE INGREDIENTS FYFANON, ATRAPA 55 GALLON DRUM **UOM** Line Quantity **Unit Price** Service To **Line Sub Total** Line Total **Service Amount Service From** PAIL \$42.000000 \$0.00 \$0.00 \$0.00 67540 - Insecticides and Fungicides, Dry ULV FLUSHING SOLUTION ULV FLUSHING SOLUTION RTU LIQUID FOR FLUSHING OUT ULV PUMPING SYSTEMS, PER 5 GALLON PAIL

LABEL: \_\_\_\_\_

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
10	0	PAIL	\$431.800000	\$0.00			\$0.00	\$0.00

67540 - Insecticides and Fungicides, Dry

ZENIVEX E4

ZENIVEX E4 READY TO USE (RTU), 5 GALLON PAIL

LABEL

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
11	0	PAIL	\$1,562.700000	\$0.00			\$0.00	\$0.00

67540 - Insecticides and Fungicides, Dry

ZENIVEX E20

ZENIVEX E20, 5 GALLON PAIL

LABEL\_\_\_\_\_

ine	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
12	0	PAIL	\$330.000000	\$0.00			\$0.00	\$0.00

	COMMODITY / SERVICE INFORMATI
67540 - Insecticides and Fungicides, Dry	
PERM-X UL 30-30	
PERM-X UL 30-30 PERMETHRIN/PIPERONYL BU	ITOXIDE, 5 GALLON PAIL

li vdei				

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
13	0	CASE	\$94.000000	\$0.00			\$0.00	\$0.00

67540 - Insecticides and Fungicides, Dry

PERM-X UL 4-4

PERM-X UL 4-4 PERMETHRIN/PIPERONYL BUTOXIDE,

5 GALLON PER CASE

LABEL

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
14	0	CASE	\$520.000000	\$0.00			\$0.00	\$0.00

67540 - Insecticides and Fungicides, Dry

PERMETHRIN 20%, WATERBASED ADULTICIDE

PERMETHRIN 20%, WATERBASED ADULTICIDE

THERMAL OR ULV. MUST HAVE TECHNOLOGY

TO STABILIZE WATER MOLECULES TO CONTROL

EVAPORATION. VENDOR TO LEASE

DISPENSING/AGITATING UNIT AT NO CHARGE

TO END USER.

5 GALLON PER CASE

LABEL:

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:

ON

**Purchasing Director** 

APPROVALS								
Date	Status Before	Status After	Approver					

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#### Authority:

The Department of Finance Code of Administrative procedure, Chapter 356-4-1 effective September 7, 2012 is incorporated by reference and made a part of this document. To view the Code of Administrative procedures visit our website <a href="https://www.purchasing.alabama.gov">www.purchasing.alabama.gov</a>.

#### Choice of Law: Venue:

This Contract will be governed by laws of the State of Alabama and the sole venue for litigation and alternative dispute resolution activities will be the City of Montgomery in the State of Alabama.

#### Not to Constitute a Debt of the State:

The terms and commitments contained in the RFB, or any contract resulting from this RFB, shall not constitute a debt of the State of Alabama, the incurring of which is prohibited by Section 213 of the Official Recompilation of the Constitution of Alabama, 1901, as amended by Amendment No. 26.

#### **Bid Response Instructions:**

In order to submit a responsive bid, bidder must read and follow all instructions, terms, conditions and specifications of this solicitation.

- 1. Bid envelope(s)/package(s)/box(es) must be identified with the bid number and opening date. Each individual bid must be submitted in a separate envelope. Responses to multiple bid numbers submitted in the same package that are not in separate envelopes and properly identified will be rejected. The Division of Purchasing does not assume responsibility for late bids for any reason including those due to postal or courier service. Bid responses must be in the Division of Purchasing office prior to the "close date and time" indicated on the bid.
- 2. Bid responses must be in ink or typed on this document, or replicated in the exact format. Signatures must be handwritten originals in ink or the bid will be rejected. Unless indicated in the bid, all price pages must be completed and returned. If an item is not being bid, identify it as N/B (no-bid). Pages should be secured. The Division of Purchasing does not assume responsibility for missing pages. Faxed/emailed bid responses will not be accepted.
- 3. The unit price always governs regardless of the extended amount. A unit price change on a line must be initialed by the person signing the bid or that line will be rejected. Price changes include but are not limited to cross-out, strike-over, ink-over, white-out, erasure, or any other method changing the price.
- 4. The Division of Purchasing requires an original and a minimum of one exact copy of the signed, notarized bid to include any required addendum(s) and documentation. The original and the copy should be submitted together as a bid package.
- 5. An improperly submitted bid, late bid or a bid that is canceled on or before the opening date may be retrieved during normal business hours. These bids will be held for 90 days then destroyed. The Division of Purchasing assumes no responsibility for the document after 90 days. Bids retrieved by vendor(s) are considered withdrawn and vendor(s) relinquishes all rights to protest.

# Bid rejection:

Bidders shall not place any qualification, exceptions, conditions, reservations, limitations, or substitutions in their bid concerning the contract terms and conditions. Any such qualifications, exceptions, conditions, reservations, limitations or substitutions shall result in rejection of the bid.

Bids that are improperly submitted or received late will be documented for record but will not be returned nor will bidder be notified.

The following is a partial list whereby a bid response will be rejected:

Bid number not on envelope/package/box

Bid responses with multiple bid numbers in same envelope not properly identified

Bid responses received late

Bid responses not signed/not original signature

Bid responses not notarized/not original signature of notary and/or notary expiration

Bidder notarized own signature

Required information not submitted with bid response

Failure to submit the original bid and a complete exact copy

Bid response received from non-subscribed/expired vendor

Beason-Hammon Alabama taxpayer and Citizen Protection Act (Act 2011-535 and as amended by Act 2012-491)

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As a condition for award of this bid, the vendor acknowledges the following:

"By signing this contract, the contracting parties affirm, for the duration of any agreement that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

Verification of enrollment in the E-verify program will be required prior to any award to a vendor who employs one or more employees within the State of Alabama. E-verify documentation should be identified with the bid number and the buyer name. Failure to provide documentation within 5 calendar days of notification will result in the rejection of your bid. To enroll in the E-verify program visit <a href="https://www.e-verify.gov/">https://www.e-verify.gov/</a>

#### Certification Pursuant to Act no. 2006-557

Alabama Law (section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act no. 206-557, they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the awarding authority may declare the contract void if the certification is false.

Information and assistance to minority and women-owned businesses in acquiring M/WBE certification may be obtained from the office of minority business enterprises at <a href="https://www.adeca.alabama.gov">www.adeca.alabama.gov</a>

In compliance with Act 2016-312, by submitting this bid the contractor hereby certifies that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

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#### **Vendor Registration and Subscription Fee**

Vendors may receive bid notices by registering at the State of Alabama vendor self-service (VSS) portal, <a href="https://procurement.staars.alabama.gov">https://procurement.staars.alabama.gov</a>. Vendors wishing to respond to Requests for Bids (RFB) must be subscribed. Once registered, you may subscribe by clicking the "Pay Subscription Fee" link at the top of the VSS home page. Payments must be made by credit or debit card.

Subscribed Vendors should provide their VSS-assigned vendor number on all bid submissions. Doing so prevents unnecessary delays in verifying that a vendor is presently subscribed in VSS. Bid responses will not be accepted from non-subscribed vendors.

In the event a vendor fails to provide its VSS-assigned vendor number or provides an incorrect number, the State reserves the right to clarify this information with the vendor. Failure of the vendor to provide the requested clarification within five (5) calendar days may result in the vendor's response being rejected as non-responsive. A vendor's subscription must be maintained throughout the term on an active contract, to include any renewal periods.

### Non-appropriation of funds

Continuation of any agreement between the State and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non-availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the state as a result. The State will not incur liability beyond the payment of accrued agreement payment.

#### **Proration**

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Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.

#### **Intent to Award**

The State of Alabama – Division of Purchasing will issue an 'Intent to Award' before a final award is made. The 'Intent to Award' will continue for a period of five (5) calendar days, after which the award will be final provided there are no protests. Upon final award, all rights to protest are forfeited. A detailed explanation of this process may be reviewed in the Alabama Administrative Code – Chapter 355-4-1(14). All protest communications filed via email must be sent to protests@purchasing.alabama.gov

### Alternate Bid Response

Unless stated elsewhere in this Request for Bid (RFB) the State of Alabama will accept and evaluate alternate bid submittals on any Request for Bid's (RFBs) provided the response meets all bid requirements.

#### **Internet Website Link's**

Internet and/or website links will not be accepted in bid responses as a means to supply any requirements stated in this Request for Bid (RFB).

### **Product Delivery, Receiving and Acceptance**

In accordance with the Universal Commerce Code (Code of Alabama, Title 7), after delivery, the State of Alabama has the right to inspect all products before accepting. The State will inspect products in a reasonable timeframe. Signature on a delivery document does not constitute acceptance by the State. The State will accept products only after satisfactory inspection.

#### **Sales Tax Exemption**

Pursuant to the Code of Alabama, 1975, Title 40-23-4 (A)(11), the State of Alabama is exempt from paying sales tax. An exemption letter will be furnished upon request.

#### Invoices

Inquiries concerning invoice payments are to be directed to the receiving agency.

# **Bid Reponses and Bid Results**

Unevaluated Bid Responses are available on our website at www.purchasing.alabama.gov. The complete bid file will be made available for review in the Division of Purchasing by scheduling an appointment. We do not provide copies of bid files.

### Foreign Corporation - Certificate of Authority

Alabama Law provides that a foreign corporation (an out-of-state company/firm) may not transact business in the State of Alabama until it obtains a Certificate of Authority from the Secretary of State. Section 10-2B15.01, Code of Alabama 1975. To obtain forms for a Certificate of Authority, contact the Secretary of State, Corporations Division, (334) 242-5324. The Certificate of Authority does not prevent the vendor from submitting a bid.

### Alabama Preferred Vendor

A "Preferred Vendor" shall be a person, firm, or corporation that is granted preference priority by meeting all of the following criteria as established by the Code of Alabama Section 41-16-20.

Priority 1. Produces or manufacturers the product within the State.

Priority 2. Has an assembly plant or distribution facility for the product within the State.

Priority 3. Is organized for business under the applicable laws of the State as a corporation, partnership, or professional association and has maintained at least one retail outlet or service center for the product or service within the State for not less than one year prior to the deadline date for the competitive bid.

Preferred vendor status must be indicated on the pricing page(s) of your bid response in order to be considered for preferred vendor preference. By signing this bid, you affirm that the item(s) indicated meet all three criteria of a preferred vendor.

Bid item(s) meeting the criteria of preferred vendor where pricing is within 1% of the lowest compliant bid may be considered for award by the awarding authority.

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#### **TERMS AND CONDITIONS**

#### Award:

The award shall be made line—by-line to the lowest responsible bidder meeting all specifications.

### Freight:

Bid is F.O.B. destination. Any freight charges must be included in the bid prices.

#### Delivery:

All items ordered must be delivered to the "ship to" address shown on the P. O. within thirty (30) days of vendor's receipt of order.

### Purpose:

To establish a statewide contract for the items listed in this RFB. Contract prices must be made available to all State Agencies, City and County Governmental Entities including Schools, and University.

# **Descriptive Literature:**

Brands and labels provide a level of quality and ARE NOT RESTRICTED TO ANY ONE BRAND OR LABEL. REGARDLESS OF BRAND OR LABEL BEING BID, VENDORS BIDDING ON THIS RFB MAY BE REQUIRED TO SUBMIT DESCRIPTIVE/TECHNICAL LITERATURE FOR CONSEDERIATION AND EVALUATION PRIOR TO AWARD. If requested, the descriptive/technical literature must be provided within three (3) business days from date of request at no additional cost to the State of Alabama. The requested information may be provided on CD, Thumb Drive, or in paper form. Failure to provide the requested information as outlined above will result in the rejection of your bid on that line item. PLEASE NOTE: VENDORS ARE NOT REQUIRED TO SUBMIT DESCRIPTIVE/TECHNICAL LITERATURE WITH THEIR BID OR THEIR BID COPY. IF THIS INFORMATION IS NEEDED, IT WILL BE REQUESTED AS OUTLINED ABOVED.

### **BLANK LINES:**

PRODUCT LABELS PROVIDE A LEVEL OF QUALITY, AND ARE NOT RESTRICTIVE. A PRODUCT LABEL LINE AND/OR PACKAGING SIZE LINE IS PROVIDED IN THE EXTNEDED DESCRIPTION FOR EACH LINE TEM. TO EVALUATE THE BID IN A TIMELY AND EFFICIENT MANNER, THE LABEL AND/OR PACKAGE SIZE FOR THAT LINE ITEM SHOULB BE LISTED. FAILURE TO LIST THE PRODUCT LABEL AND/OR PACKAGE SIZE WILL DELAY THE EVALUATION AND AWARD PROCESS, AND MAY ALSO RESULT IN THE REJECTION OF YOUR BID ON THAT LINE ITEM. PLEASE NOTE: VENDORS ARE NOT REQUIRED TO SUBMIT LABELS WITH THEIR BID OR BID COPY. IF THIS INFORMATION IS NEEDED, IT WILL BE REQUESTED AS OUTLINED UNDER DESCRIPTIVE LITERATURE.

### **DOCUMENTS FOR INSECTICIDES:**

THE PRODUCT MATERIAL SAFETY DATA SHEETS (MSDS) FOR EACH LINE ITEM MAY BE REQUIRED PRIOR TO AWARD. IF THE PRODUCT'S MSDS ARE REUESTED, THEY MUST BE PROVIDED WITHIN 3 THREE BUSINESS DAYS FROM DATE OF REQUEST AT NO ADDITIONAL COST TO THE STATE OF ALABAMA. THE MSDS MAY BE PROVIDED ON CD, THUMB DRIVE, OR IN PAPER FORM. FAILURE TO PROVIDE THE REQUESTED INFORMATION, AS OUTLINED ABOVE, WILL RESULT IN THE REJECTION OF YOUR BID ON THAT LINE ITEM. PLEASE NOTE: VENDORS ARE NOT REQUIRED TO SUBMIT MSDS WITH THEIR BID OR THEIR BID COPY. IF THIS INFORMATON IS NEEDED, IT WILL BE REQUESTED AS OUTLINED ABOVE.

# **Contract Period:**

Establish a 12 month contract with an option to extend for a second, third, fourth, and fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth, or fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third, or fourth 12 month period expires. Any successive extension must have written approval of both the state and vendor no later than 30 days prior to expiration of the previous 12 month period.

### **Electronic Payment:**

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Vendors awarded in response to this RFB must accept EFT forms of electronic payment at no additional cost to the State.

### Firm Pricing:

All prices quoted must be firm for a period of one (1) year from the vendor's notification of award.

### **Price Increase:**

AT THE RENEWAL OF EACH CONTRACT PERIOD, UP TO A 5% PRICE INCREASE MAY BE ALLOWED, IF AGREED UPON BY BOTH THE CONTRACT VENDOR AND THE STATE OF ALABAMA. THE REQUEST FOR A PRICE INCREASE MUST HAVE JUSTIFIABLE PROOF IN WRITING AND MUST BE SUBMITTED TO THE STATE OF ALABAMA AT THE START OF THE CONTRACT RENEWAL PROCESS TO EXTEND THE CONTRACT FOR AN ADDITIONAL 12 MONTH PERIOD. JUSTIFIABLE PROOF MAY BE COPIES OF MSRPs OR A LETTER FROM THE MANUFACTURER SHOWING A COST OF MATERIALS PRICE INCREASE FOR THE NEW CONTRACT PERIOD OVER THE COST OF MATERIALS PRICE FOR THE CURRENT CONTRACT PERIOD. ANY PRICE INCREASE ALLOWED WILL BE BASED ON A PERCENTAGE DIFFERENCE OF THE CONTRACT PRICE IN EFFECT AT THE START OF THE CONTRACT RENEWAL PROCESS AND MUST NOT EXCEED 5%. ANY PRICE RESULTING FROM AN AGREED UPON INCREASE, MUST BE FIRM FOR THE 12 MONTH PERIOD OF THE CONTRACT.

#### **NOTES TO ALL VENDORS**

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